#### **Braddock Tutoring**

Winter 24 Schedule: Week 2-10, Tuesday 1.16 thru Friday 3.15

https://business.uoregon.edu/student-support/tutoring

#### **General Policies**

#### 1. In-Person Visits to Lillis 240 for Tutoring

Drop-in and appointment-only in-person tutoring is offered based on specific availability, subject to change due to unforeseen circumstances. To ensure students are able to get help efficiently, please note the following policies:

- The tutoring suite is **not** a study hall for working on homework.
- Come organized and prepared with specific questions for tutors, after reviewing course materials and attempting to complete assignments.
- Once your active tutoring session concludes (sessions generally last 30–45 minutes), use common area study spaces in Lillis
  or the computer lab in Chiles 326 to study and/or work with peers.
- If you are not feeling well, please stay home to avoid the spread of illness.

#### 2. Getting Tutoring Help

- Tutoring is not a replacement for independent study time.
- Tutoring is available only for the courses listed in our schedules below.
- Tutors do not help with tests/quizzes, complete assignments, give answers to assignment questions, or check answers for correctness.
- Tutoring is **not** a substitute for attending lectures or discussion sections (instructors and GEs are course content experts).
- Tutors are not qualified or permitted to teach course content; they can only help to clarify concepts. If you are unable to attend class, review assigned readings and/or slides (or watch recorded lecture videos), ask classmates what you missed and visit your instructor's/GE's office hours, then attempt your assignment questions on your own before getting help.
- We do not tutor EC 311 or any concepts/topics in the course. EC 201, EC 202 and EC 311 content is not the same as FIN 311.
- The Economics Department maintains a short list of graduate students who have expressed an interest in tutoring undergraduate students. Email economics@uoregon.edu to request for the current list.

# I. Drop-in Tutoring Schedule (no appointment required)ACTG 211, 213 / BA 318 / EC 201, 202 / FIN 311, 316 / OBA 311, 312, 335

- » Monday Thursday: In-Person in Lillis 240
- » Friday: Remote Only via Zoom visit Braddock Tutoring's website for instructions to access Zoom tutoring help

Schedule subject to change without notice due to unforeseen circumstances

Current 1.19.2024

Subject	Courses Tutored	Day	Time
Accounting	ACTG 211	MTWTh	10:00 am – 6:00 pm
		F	10:30 am – 12:30 pm
	ACTG 213	MTWTh	10:00 am – 6:00 pm
		F	11:00 am – 12:30 pm
Economics	EC 201	M	10:00 am – 12:00 pm, 2:00 pm – 4:00 pm
> EC 311 tutoring is not offered		Т	11:30 am – 4:00 pm
		W	11:00 am – 4:00 pm
		Th	11:30 am – 4:00 pm
		F	12:30 pm – 2:00 pm
	EC 202	М	10:00 am – 12:00 pm, 2:00 pm – 4:00 pm
		Т	11:30 am – 4:00 pm
		W	11:00 am – 4:00 pm
		Th	11:30 am – 4:00 pm
		F	12:30 pm – 2:00 pm

Subject	Courses Tutored	Day	Time
Finance	FIN 316	М	10:00 am – 6:00 pm
		T	10:00 am – 3:00 pm
		W	10:00 am – 4:00 pm
		Th	10:00 am – 4:00 pm
	BA 318	М	10:00 am – 6:00 pm
	(minor course)	Т	10:00 am – 3:00 pm
		W	10:00 am – 4:00 pm
		Th	10:00 am – 4:00 pm
	FIN 311 (not EC 311)	М	12:00 pm – 3:30 pm
		T	12:30 pm – 2:00 pm, 3:30 pm – 6:00 pm
		W	10:00 am – 4:00 pm
		Th	12:00 pm – 2:00 pm, 4:00 pm – 6:00 pm
		F	11:00 am – 1:00 pm
Operations and	OBA 311*	MTWTh	10:00 am – 6:00 pm
<b>Business Analytics</b>		F	10:30 am – 2:00 pm
(OBA)	OBA 312*	М	10:00 am – 6:00 pm
		T	10:00 am – 12:00 pm, 2:00 pm – 6:00 pm
		W	10:00 am – 6:00 pm
		Th	10:00 am – 5:30 pm
		F	10:30 am – 2:00 pm
	OBA 335*	М	12:00 pm – 2:00 pm, 4:00 pm – 6:00 pm
		T	10:00 am – 2:00 pm, 4:00 pm – 6:00 pm
		W	4:00 pm – 6:00 pm
		Th	12:00 pm – 2:00 pm, 4:00 pm – 6:00 pm

<sup>\*</sup> Tutoring for OBA during specific times Mondays through Thursdays is offered virtually via Zoom. The app's "Share Screen" and annotate functions allow for interactive engagement and participation between tutor and students, to work on questions and explain concepts.

#### II. Appointment-Only Tutoring: MATH 241 / STAT 243Z / BA 215

- » Monday Thursday: In-Person at 240 Lillis
- » Friday: Remote only via Zoom visit Braddock Tutoring's website for instructions to access Zoom tutoring help

#### 1. Appointment Policy

Appointment-only tutoring for MATH 241, STAT 243Z and BA 215 is offered in-person Mondays through Thursdays, and remotely via Zoom on Fridays, based on the following policies:

- a. 4 maximum appointments per course each week:
  - 45-minute appointment = 2 maximum
  - 30-minute appointment = 2 maximum
- b. Only one tutoring appointment session per course each day.

#### 2. Cancellation and Missed Appointment Policy

Cancel or reschedule appointments via Navigate before an appointment start time, based on the following process and policies:

- a. In Navigate click "Appointments," select the appointment to cancel then click "Cancel Appointment."
- b. Students with 3 No-Shows will not be able to make further appointments until they meet the business learning specialist.

  The following are considered No-Show:
  - Not arriving within 15 minutes of the appointment start time.
  - Missing an appointment, without canceling via Navigate prior to appointment start time.

#### 3. Schedule for Appointment-Only Tutoring

45-minute and 30-minute tutoring session appointments are available during the following times this term.

Schedule subject to change without notice due to unforeseen circumstances

Current 2.27.2024

Subject	Courses Tutored	Day	Time
Math – Calculus	MATH 241	М	12:00 pm – 1:45 pm
		Т	12:00 pm – 5:00 pm
		W	10:00 am – 1:00 pm, 3:30 pm – 6:00 pm
		Th	12:30 pm – 3:30 pm
		F	11:30 am – 2:00 pm
Math – Statistics	STAT 243Z	М	12:00 pm – 4:30 pm
		Т	12:00 pm – 6:00 pm
		W	12:00 pm – 5:00 pm
		Th	10:00 am – 4:30 pm
Accounting	BA 215	М	12:00 pm – 1:15 pm, 3:30 pm – 6:00 pm
(minor course)		Т	10:00 am – 12:30 pm, 1:15 pm – 2:00 pm, 4:00 pm – 6:00 pm
		W	11:15 am – 2:00 pm, 2:15 pm – 3:00 pm, 3:30 pm – 4:45 pm
		Th	12:00 pm – 1:15 pm, 2:00 pm – 6:00 pm

#### 4. How to Make an Appointment

Appointments are available to schedule same-day only. Check Navigate at 10:00 am for each day's open appointments. Log in to your Navigate account with the Navigate phone app or via a browser:

- a. Select "Appointments" then "Schedule Appointment."
- b. For "Select the college or department" choose "Tutoring and Academic Support."
- c. For "Select appointment topic" scroll to the Braddock Tutoring options, choose 30-min or 45-min "MATH 241 Tutoring," "STAT 243Z Tutoring" or "BA 215 Tutoring."
- d. Select "Find Available Time" for all open appointments in the upcoming week, or choose a specific date with "Pick a Date."
- e. Schedule your appointment.
- f. Check your UO email account for your tutoring appointment confirmation and related details.

**Navigate App** 



#### **Navigate Desktop**



#### 5. Other Campus Math Tutoring Resources

In addition to Braddock Tutoring, the following campus resources also offer free tutoring for MATH 241, STAT 243Z and other math courses:

- a. The **Tutoring and Academic Engagement Center (TAEC)** offers tutoring for MATH 101, 111, 112, 241, 251; STAT 243Z and other lower-division Math courses.
- b. The Math Library offers homework help for lower-division Math courses.
- c. The Center for Multicultural Academic Excellence (CMAE) offers tutoring for Math courses.

**TAEC Tutoring** 



**Math Library Tutoring** 



**CMAE Tutoring** 



## Working on business writing?

Undergraduate writing consultants offer guidance so you can revise your work with confidence and enhance your skills for a long-term advantage.

# **Braddock Writing Support**

### In Person

Visit Braddock Tutoring (Lillis 240) during winter 2024 writing hours.

- Mondays 1:00-2:30pm
- Wednesdays 10:00-11:45am

## **And Online**

Go to <a href="https://www2.lcb.uoregon.edu/forms/writing-tutoring">https://www2.lcb.uoregon.edu/forms/writing-tutoring</a>.

- Log in with your Duck ID and password.
- Submit your draft and questions.
- Anticipate feedback via email within 48 hours.



If you have questions, suggestions, or feedback about Lundquist writing support, please email <a href="mailto:lcbwriting@uoregon.edu">lcbwriting@uoregon.edu</a>.



**Lundquist College of Business**