

Map a drive/Accessing LCB/BTC Network from off campus on a Windows PC

MAC user, connect to server instructions See page 2

(Please Note: *[items in these brackets is variable User information you must provide].*)

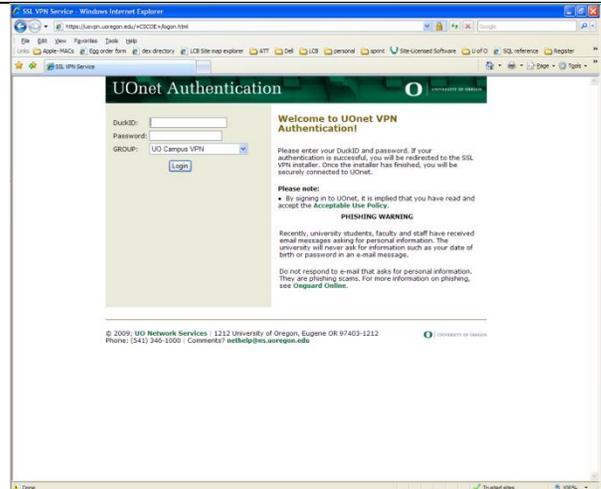
- Connect to the Internet using DSL or Cable/Broadband—does not work well with dialup
- Install the **Cisco VPN Client software** from
- <http://uovpn.uoregon.edu/>
- Log in with your DuckID username and password
The Cisco Anyconnect VPN client will detect your platform, install, and connect.

Mapping a drive will not work without the VPN running.

- Then map the drive

To map a drive:

- Right click on My computer
- Select Map a network drive



1. Letter designation does not matter. Selected drive letter automatically displayed or choose another unused drive letter.

2. In the folder field, enter:

For employees home (M drive) (staff or faculty)

- [\\odin.uoregon.edu/home\\[DuckID username\]](http://odin.uoregon.edu/home/[DuckID username])

For shared "O" drive, enter

- [\\odin.uoregon.edu/shared\\[department\]\\[folder name\]](http://odin.uoregon.edu/shared/[department]\[folder name])

Students (undergrads and MBAs)

- [\\odin.uoregon.edu/students\\[DuckID username\]](http://odin.uoregon.edu/students/[DuckID username])

For PHDs:

- [\\odin.uoregon.edu/phds\\[username\]](http://odin.uoregon.edu/phds/[username])

Clubs:

- [\\odin.uoregon.edu/clubs\\[club acronym\]](http://odin.uoregon.edu/clubs/[club acronym])

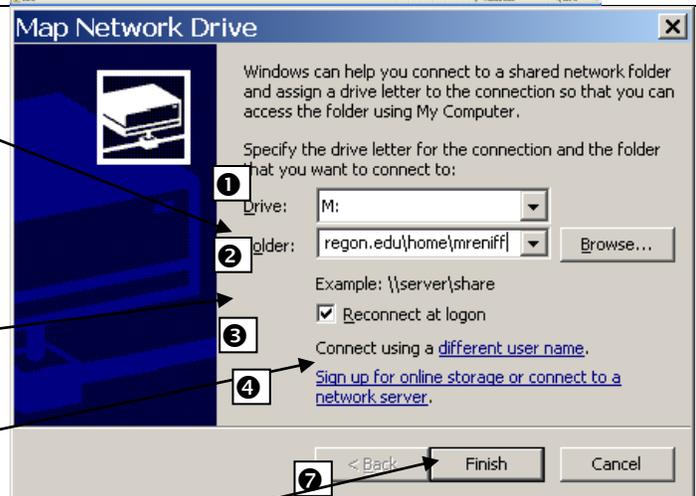
3. Check the Reconnect at logon Box

4. Click on Connect using a "different user name."

5. Username ad\[username] & current LCB password

6. Click on OK

7. Click on Finish



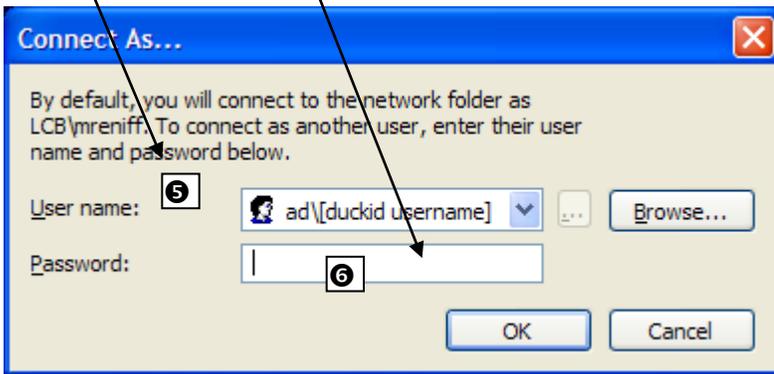
Optional Step: Create a desktop shortcut

Open My Computer

- With a single left click, select the mapped drive
- Right click & hold the button down
- Drag it to the desktop
- Select **create a shortcut** from the bottom of the list

To use this mapped drive: either click on the shortcut you created or open My Computer and double left click on the mapped drive.

A login box will open... **enter ad\[username]** as the username and use then enter your the password you use to log into the LCB network.



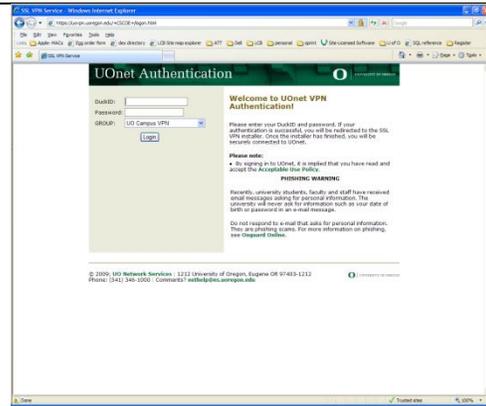
If you need additional assistance, please call the Business Technology

Help desk at 346-3311- the help desk is open

Monday – Friday from 8:00 a.m. to 5:00 p.m.

Tell the technician you are trying to map a drive on a Windows PC so you can access your LCB files from home.

- Connect to the Internet using DSL or Cable/Broadband—does not work well with dialup
 - Install the **Cisco VPN Client software** from
 - <http://uovpn.uoregon.edu>
 - Log in with your DuckID username and password
- The Cisco Anyconnect VPN client will detect your platform, install, and connect.**



Enter your DuckID username and password (the same credentials used to access Blackboard)

Make sure your LCB account is been activated up in the business center in Chiles 326

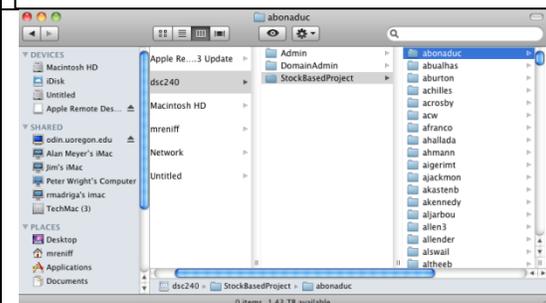


To Connect to network drive, do this –
From the Finder menu, go to:

1. Go -> Connect to server ->
 2. In the Server address field, enter for
 - Students (Undergrads & MBAs):
smb://odin.lcb.uoregon.edu/undergrads/[username]
 - PhDs:
smb://odin.lcb.uoregon.edu/phds/[username]
 - Faculty/Staff:
smb://odin.lcb.uoregon.edu/home/[username]
 - Shared folder:
smb://odin.lcb.uoregon.edu/shared/[folder] (you can only access folders on the shared drive you have been given permission to)
 - Clubs: smb://odin.uoregon.edu/clubs/[club acronym]
- Click on the + sign to store this path in the Favorite Servers list.
 - Click on Connect
 - You can create desktop alias (see OS X help for instructions)



If a domain field is present, enter ad.uoregon.edu
Enter your DuckID username and password
Click on OK



The mounted drive will open. If don't see any folders, then you don't have the correct permissions.